

**CoEd Emerging Scholars Initiative
Application Submission Requirements
New Mexico State University**

All applications must meet the description and submission guidelines:

- 5-7 pages in length, excluding contact page, cover page, reference section, and list of experts for review
- Single spaced, 1 inch margins all around
- PDF file

A complete application will consist of the following:

1. Contact Page
 - a. Name of applicant
 - b. NMSU email
 - c. Name of applicant's department

2. Cover Page
 - a. Applicant's rank
 - b. Project title
 - c. Tier level of proposal
 - d. IRB status [Approved, Revising, Submitted, Draft, Not Applicable, Other (explain)]

3. Narratives of Application (5 -7 pages)
 - a. Project title
 - b. Impact on applicant's personal research and development, including contributions to applicants' future support of external grant funding.
 - c. Impact on the field of study
 - d. Literature review or background and scholarly information
 - e. Research methodology or creative process
 - f. Duties and responsibilities of investigators and project assistants (i.e., undergraduate and/or graduate students)
 - g. Timeline
 - h. Use of findings or dissemination through production of results
 - i. Itemized budget and budget justification

4. References

5. List of 3 Experts for Review (1 in the department, 1 in the CoEd, 1 outside the CoEd but within NMSU)
 - a. Full name
 - b. NMSU email
 - c. Department

6. Core Values (Ways the Core Values help advance your research proposal)