

**CoEd Emerging Scholars Initiative
New Mexico State University
2016-2017**

New Mexico Sate University The College of Education (CoEd) has established a new research and creative endeavors initiative, the CoEd Emerging Scholars Initiative. The CoEd Emerging Scholars Initiative aims to support and promote innovative research efforts of untenured, tenure-track faculty, and research faculty that will (1) advance scientific knowledge or creative works in a specific field or area of professional activity, and (2) develop skills to be successful at securing external funding. The Emerging Scholar initiative is designed to support all methods of research including qualitative, quantitative, and mixed method.

Eligibility

The Initiative is open to all untenured, tenure-track faculty, and research faculty. Eligible faculty can serve as a primary investigator (PI) on only one Initiative. However, it is permitted to serve on two Initiatives: one as a PI and another as a co-PI. Faculty who receive this award will not be eligible for future awards until their currently awarded projects have been completed and the requirements have been met. Tenured faculty can participate as co-PI's in collaboration with untenured, tenure-track faculty.

Funding and Requirements

The CoEd Emerging Scholars Initiative provides funding for applications at two levels: Tier-1 and Tier-2. The funding amount and requirements will be contingent on the Tier level.

	Funding Amount	Requirements
Tier-1	Up to \$10,000	<ul style="list-style-type: none">• As a condition of the award, each PI is required to submit an application to an external funding agency within two years of the award date.• PI's present their research outcomes at the CoEd annual research symposium.• The application must include at least one undergraduate and/or at least one graduate student as project assistants in the research project.
Tier-2	Up to \$4,000	<ul style="list-style-type: none">• PIs present their research outcomes at the CoEd annual research symposium.• The application must include at least one undergraduate and/or at least one graduate student as project assistants in the research project.• PI's are required to attend a research/grant writing workshop.

Expenditure of Funds

Initiative funds may be applied toward reasonable and necessary costs of conducting research. The use of funds will be permitted for the following forms:

- Purchase of equipment required to enhance the ability of faculty to conduct research/creative activity and produce scholarship
- Financial support in the form of student stipends in order to include undergraduate or graduate students in the research/creative activity
- Purchase of materials or supplies required for research/creative activity
- Stipends for research participants
- Travel costs required in support of research goals such as data collection, field work, and presentation of results at professional forums.

Submission Deadline

Applications must be submitted via email and received by 5:00 pm, Monday, November 14, 2016. Submit all materials to susanbro@ad.nmsu.edu. A confirmation message will be sent to the applicant no later than 5:00 pm, Tuesday, November 15, 2016 once the application has been received.

Application Submission Materials

- Contact Page
- Cover Page
- Narratives of Application
- References
- CoEd Core Values Statement

Duration of the Initiative

The recipient of the Initiative is expected to complete the awarded project as proposed. However, it should be within two years of the award date. If not completed within the indicated time period, the recipient must provide a document that explains the reason to the Office of the Dean and the Research Committee.

Review Process

Selection of External Reviewers. The external reviewers are selected and appointed in collaboration with the Associate Dean for Research, the Research Committee, and each department by developing a list of potential NMSU faculty who can provide discipline specific, constructive feedback on the application. The external reviewers are expected to have a good record of external grants and publications.

Internal Reviewers. The members of the research committee and the Associate Dean for Research (or her designate) serve as internal reviewers. Reviewers score each application using a rubric and recommend one of three options for each application: *Grant*, *Do not grant*, or *Grant*

with revision. The Office of the Associate Dean for Research makes final decisions based on reviewers' recommendations.

Grant with Revision

The Associate Dean for Research may make decisions to *Grant with Revision*, which provides the applicant with the opportunity to revise and resubmit the application within one week of the date of the revision requested. The revised application will be considered only if comments from the initial review are appropriately addressed and significant improvements are made. Applicants are required to indicate revisions in the project narratives with highlights. Send the revised application to susanbro@ad.nmsu.edu.

Reporting Requirements

Progress reporting is required every six months. The primary investigator of the awarded project is required to provide the Office of the Associate Dean for Research and the CoEd Research Committee with a summary of the project progress in accordance with the submitted project plan. The progress report should be sent to susanbro@ad.nmsu.edu.

A final report on the project should include a summary of activities, findings, and a financial statement. This report should also include a list of any publications, presentations, status of workshop attendance, or applications to external funding agencies that resulted from the project. The final report should be sent to susanbro@ad.nmsu.edu.

Contact Person

If you have any questions, contact one of CoEd Research Committee members

Heejung Chun at chun@nmsu.edu or 646-7676
Mary Fahrenbruck at mfahren@nmsu.edu or 646-7625
Rene Guillaume at reneog@ad.nmsu.edu or 646-1536
Randa Keeley at rkeeley@nmsu.edu or 646-5973
Sang-Rok Lee at srlee@nmsu.edu or 646-2266

Finalized: October 7th, 2016