

**CoEd Emerging Scholars Initiative  
Application Submission Requirements  
New Mexico State University  
2016-2017**

All applications must meet the description and submission guidelines:

- 6-8 pages in length, excluding contact page, cover page, reference section, and CoEd core value statement
- Single spaced, 1 inch margins all around
- 11pt, Arial font
- PDF file

A complete application will consist of the following:

1. Contact Page
  - a. Name of applicant
  - b. NMSU email
  - c. Name of applicant's department
  
2. Cover Page
  - a. Applicant's rank
  - b. Project title
  - c. Tier level of proposal
  - d. IRB status [Approved, Revising, Submitted, Draft, Not Applicable, Other (explain)]
  
3. Narrative of Application (5 -7 pages)
  - a. Project title
  - b. Impact on applicant's personal research and development, including contributions to applicants' future support of external grant funding.
  - c. Impact on the field of study
  - d. Literature review or background and scholarly information
  - e. Research methodology or creative process
  - f. Duties and responsibilities of investigators and project assistants (i.e., undergraduate and/or graduate students)
  - g. Timeline
  - h. Use of findings or dissemination through production of results
  - i. Itemized budget and budget justification
  
4. References
  
5. Core Values (Ways the Core Values help advance your research proposal)

Finalized: October 7<sup>th</sup>, 2016