

NCATE Steering Committee Meeting Minutes
February 5, 2001
11:30 a.m. – 1:00 p.m.
O'Donnell Hall, Room 103

Members Present: Dr. Gary Ivory, Marv Pershing, Dr. Merrilyn Cummings, Dr. Angela Mickle, Dr. Stan Lopez, Dr. Ken Sabo, Margo Trevino, Dr. Betsy Cahill, Dr. Eve Adams, Dr. Robert Rhodes, Dr. Karin Wiburg, Dr. Michael Morehead, Dr. James O'Donnell, Dr. Jeff Brown, Ann Lister, Kathrine Graham, Dr. Ann Gallegos, Dr. Greg Fant, Cynthia Risner-Schiller, Dr. Harvey White

Meeting began @ 11:45 a.m.

Dr. Morehead announced that Dr. James O'Donnell was elected as the Faculty Senate Chair.

I. Conceptual Framework

Dr. Morehead asked that each department write a conceptual framework piece using the College of Education Conceptual Framework as a guide. A list of NCATE terminology with descriptions was distributed. Dr. Morehead will be meeting with the Agriculture Education, Music and Family consumer Science Departments to discuss the conceptual framework. An April 13, 2001 deadline was set for the conceptual framework descriptions to be turned into Dr. Morehead.

II. Licensure Competencies

Ann Lister distributed licensure and competency requirements to the different department representatives, except for Family Consumer Sciences. She asked that the departments review the licensure requirements and get back to her with any discrepancies. Copies of the old matrices will be distributed to committee members. They will be asked to identify the courses that meet the competencies in the individual programs. Date to turn in is April 1, 2001.

III. Teacher Education Unit Assessment System

An up-to-date copy of the Teacher Education Assessment Plan was distributed to committee members. It was also mentioned that there are three new licensure requirements relating to candidates. One of those includes assessment strategies for students in pre-K-12. Dr. Morehead will be meeting with Dr. Ivory and Marv Pershing to discuss the assessment process plan to continue modifications. The committee members were asked to send or e-mail concerns regarding assessment requirements to Dr. Morehead. Due date from Dr. Ivory is April 23, 2001.

IV. Student Teaching Application (Ongoing Student Assessment Process)

Reviewing students' application for student teaching prior to the semester they student teach was discussed. It was suggested that the student teaching application be turned in, a list of applicants sent to faculty, and have the applicants' portfolios available for review by faculty. Faculty prior to candidates' student teaching will review students' applications and copies of recommendation forms from departments. It was suggested that Teacher Education and Content Education courses be added to requirements where appropriate. The Music and Family Consumer Science Departments admit students to their student teaching program according to performances rather than portfolios.

V. Ongoing Student Assessment

Dr. Morehead asked that all department heads put together a two-page document outlining strategies related to ongoing student assessment. An April 1, 2001 deadline to submit documents to Dr. Morehead has been set.

VI. Collection of Student Work

Dr. Morehead will discuss with each department, how the departments plan to demonstrate to the NCATE team examples of student work. He asked that each department identify several examples that might be used when the team arrives.

VII. Report on Web Page Development

Kathrine Graham distributed a disk with the Vitae template to the Agriculture, Music, Family Consumer Science, and Arts and Sciences representatives. Vitae were to be forwarded to Kathrine using these templates by March 23, 2001. If anyone would like their Vitae secured they need to let Kathrine Graham know that.

VIII. Review of Standard Statement/Teacher Education Response

Dr. Morehead asked that all sub-committee chairs meet with their committees to identify who would be responsible for collecting and furnishing material to document meeting the various standards. Ann Lister and Dr. Morehead will be contacting individuals regarding this.

Next meeting is scheduled for April 30, 2001 at 11:30 a.m. to 1:00 p.m.

Meeting adjourned at 12:50 p.m.