

**NCATE Steering Committee  
Meeting Minutes**

**August 24, 2000**

**I. Introductions**

Participants introduce themselves and the department they were representing.

**II. Co-Chair**

Dr. Morehead introduced Dr. Anne Gallegos as the NCATE Steering Committee Co-chair person. She is a Professor in the SPED/CD Department.

**III. Role of Steering Committee**

Dr. Morehead explained that the role of the steering committee for NCATE is to provide help, advice, direction, etc. to all involved with the NCATE process. To make sure that all aspects of the NCATE standards are understood and where possible complied with before the NCATE Review Team arrives in the Fall of 2002.

**IV. General Comments**

Dr. Gallegos made a few comments about the new NCATE standards and shared current information she learned from meetings she attended regarding the NCATE Standards.

**a) Conceptual Framework**

Dr. Gallegos distributed a summary draft of the conceptual framework that was developed by College Council in 1999/2000. Dr. Morehead asked that all participants of the NCATE committee read the draft and provide feedback for the next meeting.

**V. Review of Materials**

Materials distributed and discussed with the committee were a) Committee Assignments; b) NCATE Conceptual Framework Draft; c) The CoE Five Year Plan for 2000-2004; d) Ongoing Student Assessment Draft Proposal; e) Suggested Table of Contents for A Teaching Portfolio; f) Summary of Rubrics and Recommended Documentation for NCATE; g) e-mail memo from David Kinman describing "dispositions"; h) State Competencies for Elementary Education, Secondary Education, and Special Education.

**VI. Syllabi**

Dr. Morehead will be asking all departments to submit copies of all syllabi so they can be reviewed. He will be looking for the conceptual framework statements and assessment strategies.

**VII. Committee Assignments**

Dr. Morehead distributed a list of committee assignments. These committees will discuss the NCATE standards they were assigned. A report on strategies to meet these standards will be given at the October 5 meeting.

**VIII. Next Meeting**

The next meeting is scheduled for October 5, 2000 at 11:30 a.m. to 1:30 p.m. in O'Donnell Hall, Room 103. Lunch will be provided.