

## ANNUAL EVALUATION OF COUNSELING PSYCHOLOGY DOCTORAL STUDENTS

Please fill out the following information and return it **to your advisor by April 7<sup>th</sup>**. Because you will be filling out the same form again next year, it is recommended that you **save this copy** on your computer and just add the additional information each year. This information also can be easily cut and pasted into your resume. **Please attach a copy of your resume to this form.** You and your advisor should meet by **April 14<sup>th</sup>** to discuss your progress and for your advisor to share their feedback. Finally, all of the faculty will meet at the end of April to discuss your progress from which you will receive feedback via a letter. Thank you for your participation in the review process.

**Student's Name:**

**Advisor:**

**Address:**

**email:**

**Home Phone:**

**Cell phone:**

**Status on the following requirements:**

**Student liability insurance (Date premium was last paid):**

**Qualification Procedure (Date manuscript submitted to advisor):**

**Qualification Procedure (Date manuscript submitted for publication):**

**Program of Study Submitted (Date filed):**

**Comprehensive Examination (Date passed):**

**Internship Match (List site and Training Director):**

**Dissertation Proposal Hearing (Date scheduled/passed):**

**Dissertation Title:**

Unofficial transcripts will be collected on all students as part of the annual evaluation process. However we would like the following information from you.

**Doctoral practicums completed:**

<u>Grade</u>	<u>Course</u>	<u>Date Completed</u>	<u>Site Supervisor</u>	<u>Log/Eval Submitted</u> (Check if Submitted)
_____	CEP 673	_____	_____	_____
_____	CEP 676	_____	_____	_____
_____	CEP 677	_____	_____	_____
_____	CEP 678	_____	_____	_____
_____	CEP 678	_____	_____	_____
_____	CEP 679	_____	_____	_____
_____	CEP 680	_____	_____	_____

**Teaching Assignments**

List course number and title of courses you have taught or assisted with by semester.

### **Graduate Assistantship/Employment**

Identify graduate assistantships, sponsoring department, and number of hours per week. List duties associated with assistantship. List off-campus employment and hours per week.

### **Professional Affiliations**

List professional organizations of which you are a student member.

### **Service**

Describe service activities to the department, the university, and the community. Include committee assignments and offices held.

### **Research**

List attendance at professional conferences, professional presentations, publications, submissions for publication, participation in research teams, research grants, and works in progress.

**Professional Development:** List informal activities and formal training or workshops.

**Awards:** List awards received:

**Dissertation Progress**

On a separate sheet, identify a brief (one-page) description of your qualifying (1<sup>st</sup> year students) or dissertation (2<sup>nd</sup> year or further) topic. For 2<sup>nd</sup> year or further students, identify the progress you have made on your dissertation since the last annual review.

**Evaluation of research projects (qualifying or dissertation):**

**Motivation:**            / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                    Fair            good            very good            excellent

**Progress to date:**    / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                    Fair            good            very good            excellent

**Expected Graduation Date:**

**Student Overall Self-Evaluation/Self-Reflection****Overall Evaluation**

**Counseling Skills:**            / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                    Fair            good            very good            excellent

**Interpersonal Skills/**        / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                    Fair            good            very good            excellent

**Professional Demeanor:**    / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                    Fair            good            very good            excellent

**Motivation:**                    / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                    Fair            good            very good            excellent

**Progress to date:**            / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                    Fair            good            very good            excellent

**Strengths:**

**Weaknesses and Identified Areas of Growth:**

**Advisor's Comments**

**Strengths:**

**Weaknesses and Identified Areas of Growth:**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Advisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_